

Jean Monnet Activities

Key recommendations for successful project application

EACEA

Education, Audiovisual and Culture Executive Agency

Erasmus+ Information Day in Kiev
15th November 2016





Information on Jean Monnet Objectives - Type of activities

Jean Monnet - How to apply - Call for proposals 2017 What is new - Deadline - Financial overview

Selection results of the last Call for Proposals
- Information sources





Erasmus+ (2014-2020): 3 Key Actions

A single integrated programme



Specific activities:

- Jean Monnet
 - Sport





- Jean Monnet Programme. 1989 Introduction of European integration studies in universities
- Dedicated to the memory of Jean Monnet (1888-1979)
- Nowadays, Jean Monnet continues under Erasmus+ as a separate activity
- Managed centrally by the EC/EACEA





Jean Monnet a worldwide Network 1989 - 2016



86 countries throughout the world more than **1000 universities** offering Jean Monnet courses as part of their curricula

Over **4,730 projects** in the field of European integration studies.





Jean Monnet in brief

- Focus on EU studies to promote excellence in teaching and research on the European integration process in various disciplines
- European Union studies comprise the study of Europe in its entirety with particular emphasis on the European Integration process in both its internal and external aspects





Objectives

- Promote excellence in teaching and research in the field of European Union Studies worldwide
- Foster the dialogue between the academic world and policy-makers
- Equip students and young professionals with knowledge of European Union subjects relevant for their academic and professional lives and enhance their civic skills
- **Promote innovation and teaching and research** (e.g. cross-sectoral and /or multi-disciplinary studies, open education, networking with other institutions)

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Improve the quality of professional training on EU subjects



Classical JM Subjects

- EU Comparative Regionalism
- EU Communication & Information
- EU Economic Studies
- EU Historical Studies
- EU Intercultural Dialogue
- EU Interdisciplinary Studies
- International Relations and Diplomacy Studies
- EU Legal Studies
- Political and Administrative

Associated Studies

Sociology

Philosophy

Religion

Geography

Literature

Art

Sciences (veterinary,

agronomy, health)

Environmental Studies

Globalisation Studies





Different types of Jean Monnet Activities

I. TEACHING AND RESEARCH ACTIVITIES

- Jean Monnet Modules
 - Jean Monnet Chairs
- Jean Monnet Centres of Excellence

II. POLICY DEBATE WITH THE ACADEMIC WORLD

- Jean Monnet Networks
 - Jean Monnet Projects

III. SUPPORT TO ASSOCIATIONS

Jean Monnet support to Associations





Jean Monnet Module - Characteristics

- Short teaching programme/ course in EU studies taught at HE institution
- Minimum 40 teaching hours per academic year.
 - direct contact hours: group lectures, seminars, tutorials
 - includes distance learning
- Mono or multidisciplinary (combined disciplines)
- Possible inputs by several professors and experts





Jean Monnet Module - Activity types

- General or introductory courses on EU issues
- Specialised teaching on European Union developments
- Summer and intensive courses that are fully recognised





Jean Monnet Chair - Characteristics

- Teaching post with specialisation in EU studies for university professors.
- Professor MUST do a minimum 90 direct contact hours per academic year himself
 - □ not individual instruction /thesis supervision.
- Must carry out at least one additional activity per academic year (seminar, conference, round-table...)





Jean Monnet Chair - Activities

- Deepen teaching in EU studies embodied in official curriculum of a HEI;
- In-depth teaching on EU for future professionals in fields increasingly demanded by labour market;

At least one additional activity per academic year:

- Provide teaching/lectures to students from other departments to better prepare them for their future professional life;
- Encourage, advise and mentor the young generation of teachers and researchers in EU Studies subject areas;
- Conduct, monitor and supervise research on EU subjects, for other educational levels such as teacher training and compulsory education;
- Organise activities (conferences, seminars/webinars, workshops etc.) targeting to policy makers at local, regional and national level as well as to civil society;





Jean Monnet Centre of Excellence Characteristics

Focal point of competence and knowledge on EU subjects:

- Gather expertise/ competences of high-level experts
- Develop synergies among various disciplines and resources in EU studies (national, transnational)
- Openness to civil society
- Broad reach out:
 - students from faculties not normally dealing with EU issues
 - policy makers, civil servants, organised civil society + general public





Jean Monnet Centre of Excellence Activities

Strategic 3-year annual plan

- ☐ Research
 - > organise-coordinate human and documentary resources related to EU studies
 - Lead research activities on EU specific subjects
 - > Systematic publication of research activities' results
- □ Teaching
 - Develop content and tools on EU subjects to update/ complement existing courses and curricula
- ☐ Think-tank
 - Enhance debate + exchange of experiences about EU
 - Seek partnerships with local stakeholders and/or EU Representations Offices in Member States and EU Delegations in third countries





Policy debate and exchanges

NETWORKS

Objective: Foster creation, development of consortia of international players (HEIs, Centres of Excellence, departments, etc.) in area of EU studies.

- Involvement of minimum 3 partner institutions from 3 different countries
- Duration up to 3 years;
- Max grant:300.000 €





Policy debate and exchanges PROJECTS

Objective: Support innovation, cross-fertilisation, the spread of the EU content. Involvement of other partners possible, duration between 12 − 24 months; (max grant:60.000 €)

Main activities:

- Gathering and promoting information and results on methodologies applied to high-level research and teaching on EU-studies
- Enhancing cooperation between different HEIs and other relevant bodies throughout Europe and around the world
- Innovation projects explore new angles and different methodologies in view of making EU subjects more attractive, adopted to various kinds of target populations
- Cross-fertilisation projects promote discussion and reflection on EU issues, enhance knowledge about the Union and its processes
- Spread content projects mainly concern information and dissemination activities



Support to Associations

Aims to support:

ASSOCIATIONS: contribute to the study of the EU integration process, interdisciplinary approach, officially registered and independent; open to all interested professors, teachers and researchers specialising in EU issues, at regional, national or supranational level; duration 3 years; (max grant: 50.000€)

Main activities:

- organise and carry out statutory activities of associations dealing with EU studies and EU issues;
- Perform research in the field of specific European issues in order to advise local, regional, national and European policy makers, dissemination of outcomes including the EU institutions, enhancing active citizenship.

Frasmus+

18



Jean Monnet - Activities overview

Max. community grants (of total budget): 75% - 80% *Flat rate financing system

Type of Activity	Amount EUR	Min. N of countries	Duration
Jean Monnet Modules*	30.000 EUR		
Jean Monnet Chairs*	50.000 EUR	1	3 years
Centres of Excellence	100.000 EUR		
Jean Monnet Networks	300.000 EUR	3	3 years
Jean Monnet Projects*	60.000 EUR	1	12-24 months
Support to Associations	50.000 EUR	1	3 years



What's in for participants, individuals involved?

- Enhance employability, career prospective
- More active Citizenship
- Support for young researchers
- Increase opportunities for academic staff





What's in for organisations?

- Increased capacity to teach and research
- Improved and innovative curricula
- Increase financial resources
- Modern, professional environment
- Promoting young researchers, professors
- Integration of good practices, new EU subjects
- Collaboration with other organisations





What is new since 2016?

2016

- Jean Monnet Chair holders: to carry out at least 1 additional activity/year on top of the minimum 90 teaching hours/year
- Jean Monnet Centre of Excellence: requirement to hold a Chair in order to set up a Centre of Excellence is removed
- Jean Monnet Networks: The minimum number of countries involved is reduced from 5 to 3
- No support to Institutions any more

2017

 The gap-year rule for applying to Teaching and Research Activities has been removed





How to apply?

- Annual Calls for Proposals published by the EU
- Apply directly to Executive Agency (EACEA)
- Applicants from all countries
- Applicants: HEIs or organisations active in EU subject area, depending on the action type
- Only one applicant institution is required
- Proposals assessed by experts on basis of relevance, quality of design, quality of team, impact and dissemination





Planning a new proposal?

Call for proposals

One call for proposals per year – part of the general Erasmus+ call published in October 2016:

https://eacea.ec.europa.eu/erasmusplus/funding/jean-monnet-activities-2017_en

All details in the Erasmus+ Programme Guide **Deadline 23 February 2017**





Application process

The application package is composed of the **eForm** and **three compulsory annexes:**

- 1. Detailed Project Description
- 2. Budget Form
- 3. Declaration of Honour
- Fill in the eForm, and complete and attach the compulsory annexes.
- Validate the eForm.
- Automatic check: If form is complete it can be **submitted online**.
- Successful submission > confirmation email and reference number.

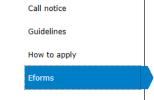
NB: No paper copy is required





Application process

Instructions on completing the application package and an eForm User Guide published on the website



eForm and Annexes

1. Fill in the eForm (available soon) with the required data.

EForm and its user guide are available here (available soon).

Further assistance

If, after referring to the eForm User Guide you still have a question or have encountered a technical problem, please contact the HelpDesk services. HelpDesk e-mail address: eacea-helpdesk@ec.europa.eu HelpDesk phone: +32 2 299 0705

2. Do not forget to **complete and attach the <u>compulsory</u> annexes** to the eForm, **using the official templates provided.**

Compulsory annexes to be completed and uploaded with the eForm:

A. Description of the project

Jean Monnet Modules, Jean Monnet Chairs, Jean Monnet Centres of Excellence (available soon)

Jean Monnet Support to Associations (available soon)

Jean Monnet Networks, Jean Monnet Projects (available soon)

B. Detailed budget tables

Jean Monnet Modules, Jean Monnet Chairs (flat-rate financing system) (available soon)

Jean Monnet Projects (flat-rate financing system) (available soon)

Jean Monnet Centres of Excellence, Jean Monnet Support to Associations, Jean Monnet Networks (budget-based financing system) (available soon)

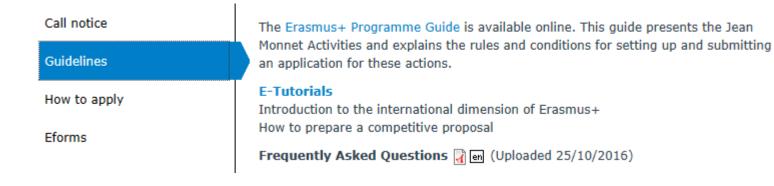
C. Declaration of honour by the legal representative of the applicant organisation (available here).





Application process

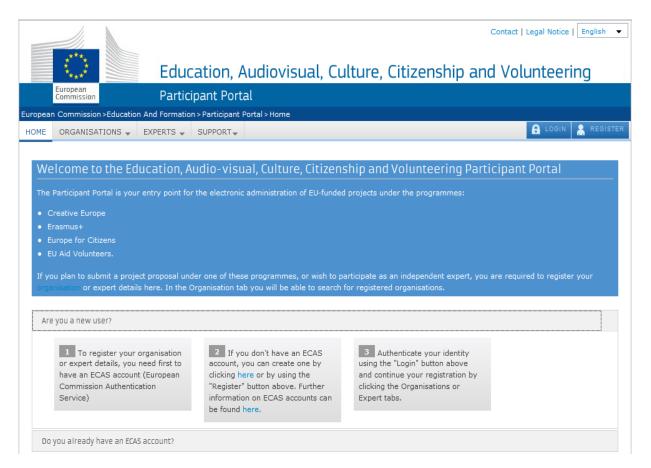
In the section **Guidelines**, you will find E-tutorials and FAQ which will help you to prepare your proposal







1) Register your organisation within the Participant Portal







Participant Portal – important points for applicants:

- Unique entry point for the registration of organisations that want to apply for programmes managed by the EACEA
- Organisation will need to register only once and receive a Participant Identification Code (PIC) via the unique registration facility
- Only one PIC for all projects proposed and/or managed by one university

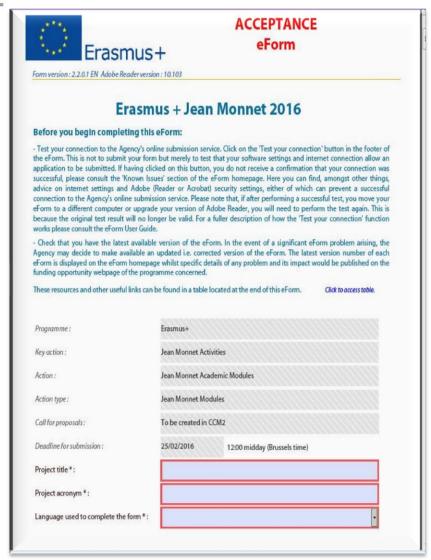
Applicants should check for example with the International Office of their university





2) Complete the eForm

- **Part A.** Applicant organisation (and partners for Networks only)
- → Most details automatically retrieved from the Participant Portal
- **Part B.** Major information about the project: summary, priorities and topics addressed, duration, budget
- **Part C.** Specific information: discipline, number of teaching hours, students, etc.







3) Complete and attach compulsory annexes to the E-form

Annex I Description of the project



Part D. Characteristics and relevance: Rationale for the proposal, relevance to the objectives of the Action, relevance to target groups

Part E. Participating organisations – teams: Aims and activities of the organisation, skills and expertise of key staff (publications, teaching)

Part F. Design and implementation of the proposal:

Work programme, methodology, time schedule

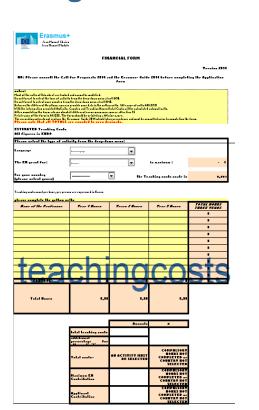
Part G. Impact, dissemination and exploitation

Part H. Curriculum Vitae and full list of publications



3) Complete and attach compulsory annexes to the eForm

Annex II Budget table



3 forms depending on the action:

Modules and Chairs - Flat-rate financing system

Projects - Flat-rate financing system

Centres of Excellence, Associations, Networks – Budget-based financing system





3) Complete and attach compulsory annexes to the eForm

Annex III Declaration of Honour

DECLARATION OF HONOUR BY THE LEGAL REPRESENTATIVE THE APPLICANT ORGANISATION

 $\underline{\underline{Declaration\ of\ honour\ for\ Grants} \leq 60.000\ \underline{EUR}}$ To be completed by the person legally authorised to sign on behalf of the applicant organisation

I, the undersigned,	
	dure Executive Agency (EACEA) a grant of EUR with a the terms laid down in this application.
	ned in this application is correct and complete and that none of the applicants ag to carry out the action which is the subject of this grant application.
I certify that the applicants have the	financial and operational capacity to carry out the proposed action.
If selected to be awarded a grant agreement.	t, the applicants accept the standard conditions as laid down in the grant
	ion is successful, I am aware that the Education, Audiovisual and Culture mission will publish on its website or in any other appropriate medium:
the name and address of the ben	seficiary of the grant;
 the subject of the grant; 	
 the amount awarded and the rate 	e of funding of the costs of the approved project.
Disease tick the statement below that	applies to the organisation you represent.
I declare that the organisation I repr	
a public body (1)	escan is.
	financial and operational capacity to carry out the proposed action or work
programme and is able to p	numeria and operational capacity to carry out the proposed action or work provide a Bank Guarantee for the amount of the 1st (and 2nd, if applicable) should the Education, Audiovisual and Culture Executive Agency request
EAC/S07/12) of the Lifelong Lean the Education, Audiovisual and (I accept all the conditions set out in the Call for proposals 2013 (DG ning Programme (2007-2013), including the general conditions published on Culture Executive Agency's website. I also declare that all the partners read with the content of the application and have confirmed their intention to imply.
Name / first name:	
Title or position in the consortium:	
Signature [and official stamp] of the	applicant:
Date:	

To be signed by the legal representative



¹ For the Lifelong Learning Programme, considered to be public bodies are all schools and higher education intributions specified by Member States (participating commise), and all institutions or organisations providing learning opportunities which have received over 50 % of their annual revenues from public sources over the last two years, or which are comorbied by public bodies or their representatives.



Then what happens?

Evaluation Process

- 1. Eligibility verification against selection criteria
- 2. Quality assessment against 4 award criteria
 - All proposals are assessed by independent experts

Proposals are ranked according to their assessed quality





Then what happens?

- All proposals are assessed by independent experts
- Proposals are ranked according to their assessed quality
- The best proposals are selected for funding by the European Commission
- All candidates are informed, and results are published
- Contracts are prepared for successful projects
- Start of the projects 1 September 2016





Award criteria

1. Relevance of the project

OBJECTIVES

PRIORITIES AND ADDED VALUE

TARGET GROUPS





Award criteria

2. Quality of the project design

QUALITY OF WORK PROGRAMME

CONSISTENCE BETWEEN
OBJECTIVES AND ACTIVITIES ADN
BUDGET

FEASIBILITY





Award criteria

3. Quality of the project TEAM

PERTINENCE OF PROFILE

RELEVANT EXPERIENCE





Award criteria

4. IMPACT AND DISSEMINATION

IMPACT

DISSEMINATION





Coherence and feasibility





Then what happens?

Selection Process

- The best proposals are selected for funding by the European Commission
- All candidates are informed, and results are published
- Contracts are prepared for successful projects
- Start of the projects 1 September of the year of application





Recommendations for submitting a good quality application – in brief

- A Jean Monnet proposal must demonstrate <u>relevance</u> in the European integration context; it should aim for originality and innovation, based on own experience of the applicant organisation.
- Applications should demonstrate the <u>need and objectives</u> of the participating organisations and academics involved
- <u>Demonstrate the</u> use of new methodologies and technologies.
- Design the Jean Monnet project having its impact already in mind.
- Make sure that the <u>project design</u> presents a detailed <u>work</u> <u>programme</u>, which is in line with your project aims and the expertise of the team.





Recommendations for submitting a good quality application – in brief

- The <u>work programme</u> should be realistic and feasible, you should avoid incoherence.
- Define clear roles and responsibilities for the <u>project team</u> and partners (if relevant).
- When identifying <u>target groups</u> explain their relevance to the proposal and how they will be reached.
- Use a variety of <u>different information channels</u> in order to <u>reach</u> out to a large public and civil society at local, regional national and/or <u>European level</u>.





Recommendations for submitting a good quality application – in brief

How to avoid the most common mistakes:

- Check eligibility criteria of your organisation
- Start working on your application early and avoid submitting the E-form on the last day
- Use official Jean Monnet application form





Recommendations for improving the quality of projects – in brief

How to avoid the most common mistakes:

- Respect the min. number of teaching hours required for JM Modules and Chairs and ensure that this information is coherent across the application foms (project description/ E-form/budget form)
- Only information presented in the application can be assessed
- Do not assume prior technical or 'historical project-related' knowledge of the expert





Example - <u>Jean Monnet Module</u> in European Banking and Financial Integration in EU, 2007-2010

Universitatea Alexandru Ioan Cuza Iasi, Iasi, Romania Prof. Gabriel Stefura Aims

 Due to the great demand for accurate information regarding the European integration process and to its position in the social environment, the UAIC Iasi can and must act like a leader in bringing Europe closer to the citizens and highlighting the implications of this process

Activities

- Course on European Banking and Financial Integration, to train future European citizens in Romania
- Information about European economic integration at postgraduate level
- Promote and strengthen active European citizenship through understanding that the economic impact of enlargement will be significant as a bigger and more integrated market boosts economic growth
- Promote the active participation of students/citizens in the process of European integration through reflection and debate on the various economic aspects of this process;

Target groups

Students, teachers, trainers, civil society





Example - <u>Jean Monnet Chair in European Integration and Youth 2010-2014</u> National University of Ireland, Maynooth Dr Maurice DEVLIN

Aims

- To respond to unprecedented increase in emphasis on youth policy at EU level in recent years
- To consolidate and expand European integration studies for youth and community work students at the National University of Ireland, Maynooth
- To explore ways of furthering the European dimension in vocational and professional youth and community work, education and training

Activities

- Lectures, including a module for vocational and professional students
- Doctoral seminars
- Training course for civil society groups

Target groups

- Higher education institutions at national level, civil society groups and organisations and academics and students from outside the EU
- gathering together academics and practitioners working in the field of youth studies





Example - <u>Jean Monnet Centre of Excellence</u> Between Globality and Locality: Europe in a Global Context 2010-2013

Institute of Social and European Studies Foundation (ISES), Köszeg, Hungary Prof. Ferenc MISZLIVETZ

Aims

- To target disadvantaged regions and populations with new post graduate courses in European Studies
- To combine theoretical and practical studies, responding to changing social and economic conditions, international political, social, economic and cultural life
- To provide public space for multi-stakeholder debates on the challenges of European integration and Europe's role in the world
- To enhance regional cooperation and integration through exchanges between institutions of higher education in Member States and EU neighbourhoods

Activities

- Master programmes, new university courses and summer courses
- Cross-border lecture series, roundtable debates and conference for students, educators, civil society, business and government
- Publications, Website





Target groups

- Key beneficiaries are students, policy makers, practitioners, civil society
- Students come primarily from Central Europe, the Baltics, the Balkans and former Soviet republics, also Turkey and Africa (e.g. Cameroun)
- Cooperation with other Hungarian Universities, other institutions in field of European Integration, in particular through the Jean Monnet network
- Particularly good contacts with European Integration initiatives in Turkey and Latin America
- All academic programmes open to civil society participation, including MA programmes and the Summer University
- Concerted effort to recruit civil society participants to its events and cultural programmes
- The Centre successfully creates links between academia, business community and government of the city and region, hereby contributing to local and regional development





Example - Jean Monnet Network

European Identity, Culture, Exchanges and Mulitlingualism 2014-2017 Sofiiski Universitet Sveti Kliment Ohridski, + 7 Partners from China, BE, UK, LU, PL, IE, SK

Assoc. Prof Maria STOICHEVA

Aims

- European identity formation, theme with three dimensions of more focused research (patterns of European identity and citizenship among students studying courses in the area of EU Studies eliminating the constraint of knowledge deficit and information about European affairs), identities in urban contexts (the European multilingual city) and the issue of emerging new European young researchers' identities (exchanges and doctoral studies an international study of processes and outcomes in the EU)
- core task of the network to build knowledge and become reference point for researchers in these EU-related themes





Activities

• 3 summer schools, 13 events (seminars, workshops, conferences and final conference), 10 major deliverables (books, collection of papers, conference proceedings, thematic issues of national journals, working papers)

Target groups

 Core target group are young researchers (doctorate students, potential doctorate students and young researchers who have obtained a PhD degree in the past 5 years), doctorate students from other scientific fields





Example - Jean Monnet Project

L'Europe: parle m'en au Lycée 2013-2014

Fondation Nationale des Sciences Politiques, Dijon, France

Prof Lukas MACEK

Aims

- To increase awareness of EU issues at high schools in Burgundy (focusing both on students and teachers)
- To identify and develop a network of people (with a direct link to secondary education) interested in EU affairs and willing to promote awareness of EU citizenship, knowledge of the EU etc. within the high school student population
- To create a network which will develop its activities far beyond the period of the present project's implementation
- To enhance teachers' willingness, competence and creativity regarding the introduction of the "EU subject" into their courses and/or into their contribution other activities for students





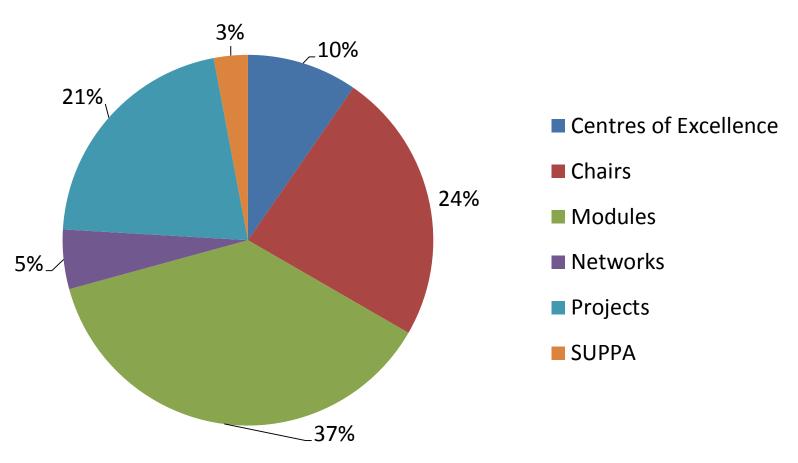
Selection 2016

- 1034 eligible applications received
- 270 projects selected:
 202 projects Jean Monnet funds / 11.3M€
 68 PI funds / 4.0M€





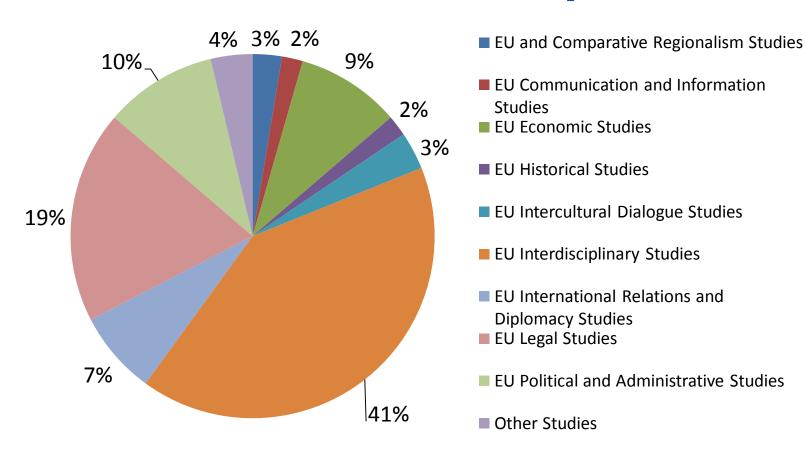
Selection 2016 - Activities







Selection 2016 - Disciplines







Selection 2016 in Ukraine, future perspectives

- Number of projects selected in Ukraine stable between 2014-2016
- During 2014-2017 the success rate has been 11%
- Increase of number of proposals from Ukraine almost by 5 since 2014
- Ongoing negociations for additional funding





More information – Jean Monnet

Erasmus+ Programme Guide and 2017 General Call for proposals:

http://ec.europa.eu/programmes/erasmus-plus/discover/guide/index_en.htm

Jean Monnet Activities:

http://eacea.ec.europa.eu/erasmus-plus/actions/jean-monnet_en

Funding - Jean Monnet Activities within Erasmus+:

http://eacea.ec.europa.eu/erasmus-plus/funding_en

Jean Monnet Directory:

https://eacea.ec.europa.eu/JeanMonnetDirectory/#/search-screen/

Jean Monnet selection results:

http://eacea.ec.europa.eu/erasmus-plus/selection-results_en

• Jean Monnet Cluster 2016: Good practices in the context of 'A Union of shared values – The role of Education & Civil Society'

http://eacea.ec.europa.eu/erasmus-plus/library_en

Erasmus+ Project Results:

http://ec.europa.eu/programmes/erasmus-plus/projects/

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Thank you for your attention!

